



TOWN OF COTTAGE CITY
TOWN HALL MEETING MINUTES
TUESDAY, MAY 4, 2021
6:30 PM

IN ATTENDANCE

Commissioners: Amarche, Wheatley, Young, Urey, Givens
Consuella Barbour, Town Manager
Anthony Ayers, Chief of Police
Greg Pinkney, Public Works Director
Brittany Gabriel, Office Manager

The Commissioners discussed purchasing a gift for Mayor Miles retirement. Commissioner Givens was opposed, because it sets a precedent. He doesn't want to use taxpayer's money but wouldn't mind everyone's personal money being used in order to get a gift. The Commissioners came to a consensus to purchase a gift for Mayor Miles, except for Commissioner Givens.

Chief Ayers introduced a guest speaker, Mr. Andrew Noble. He gave a presentation on a speed camera. The company delivers the product, they do the image processing, the citations are issued, they collect the revenue on behalf of the clients, and they have customer service that allows them to receive the calls from the people getting citations. Twice a month they would send the revenue to us. The Chief will do a feasibility study.

Prince George's County wants to put in a bike share at the Cottage City Park. It would be 10 stations. They would maintain the bike stations. The Commission discussed concerns about the bikes being left all over the place within the Town. The Chief said it could be a benefit for residents if they wanted to rent a bike to get to work. Ms. Barbour will get in touch with someone from the County to come to a meeting to discuss more with the Commission.

The Commission had time to look over the employee handbook and discussed areas they wanted to edit.

Givens: Outside Employment (if authorization of outside employment happens, he would like the Commission to be informed).

Young: doesn't know if we should push second employment.

Chief: Discussed that it is a perk, people can also work part-time. He agreed he can be more transparent, maybe getting Commission approval. But this will help retain officers.

Givens: Passengers in a Vehicle (Make an amendment to have some flexibility for this policy)

Young: Thinks we should make sure all the vehicles are under LGIT if people take family members in one of the town vehicles.

Holidays - Floating holiday should be gone, now that the Commission implemented the day after Thanksgiving off.

Promotional Appointments – Commissions approval should be added to that, but the department heads can recommend.

Young: Since we don't have a very large employee force, if someone gets promoted, then you really can't hire anyone to take their lower position until they are finished their probationary position. The Chief stated this pertains to the police department. For example, if the CPL is in a semi supervisor position, and they can't handle it, then they would go back to PFC.

Employees On Call – The Commission discussed having some type of standard for an employee who has to be called in, the employees should be paid a certain minimum amount of time.

Flextime Policy - The Commission went over the flextime policy. Once the flextime policy is approved, it will be put in the employee handbook. All the Commissioners were in agreement with the policy.

Mr. Pinkney discussed quotes for painting the public works truck. One of the Public Works truck has a new truck bed and it does not match the truck. The truck bed is white, and the rest of the truck is silver. The Commission wants a picture of the truck before making a decision.

WSSC Water Meter Request - Barbour got a call from David Wilkins who is a customer advocate at WSSC. He wanted to see if the town would be interested in attaching to their water main and use that meter instead of getting a temporary meter each time we fill up the cistern, etc. The price is higher than what we currently pay. She does not recommend that we go forward with this request. The Commission agreed.

Cottage City Community Center for the Arts & Park Upgrades - A discussion was had with MNPPC staff. Once we are at a point where plans will start to be made, the community will be involved.

Citizens Comments – There were no citizen comments.

Motion to go into a closed session at 9:43pm.

Motion by: Young; Seconded by: Amarche

Amarche: Aye, Wheatley: Aye, Young: Aye, Urey: Aye, Givens: Aye

MOTION PASSED.

The Commission came back into open session at 11:09pm after discussing personnel matters. All five Commissioners, the Chief of Police, Town Manager, and Town Attorney were present during the meeting.

Motion to adjourn the meeting at 11:12pm.

Motion by: Wheatley; Seconded by: Young

Amarche: Aye, Wheatley: Aye, Young: Aye, Urey: Aye, Givens: Aye

MOTION PASSED.